

Harbor Christian Schools



www.harborchristianschools.org

International Enrollment Package 2023-2024

Location:

6509 38th Ave. NW
Gig Harbor, WA 98335
Office: (253) 857-6242

Mailing Address:

P.O. Box 2135
Gig Harbor, WA 98335
harborchs@gmail.com

HARBOR CHRISTIAN SCHOOLS

INSTRUCTIONS FOR INTERNATIONAL STUDENT ENROLLMENT

Welcome to Harbor Christian Schools. To help us process your application and reserve a space in class, please complete the following the steps.

Step 1. Submit the completed forms and fees:

- ◆ Enrollment Contract
- ◆ Application for Admission
- ◆ Permission Form/ Emergency Consent Form
- ◆ Release of Liability Statement
- ◆ Immunization Form
- ◆ Teacher Referral Form and Academic Transcripts translated into English
- ◆ Bank document showing financial ability in U.S. dollars (covering all Applicant's expenses, including home-stay).
- ◆ Copy of Passport or Birth Certificate
- ◆ Student Video or Skype Interview
- ◆ Application Fee
- ◆ Assessment Fee

Step 2. Upon acceptance to Harbor Christian Schools:

- ◆ International students are required to pay the full year's tuition and fees to finalize enrollment.

Please contact the Harbor Christian Schools' office at 253-857-6242 or harborchs@gmail.com with your questions.



Harbor Christian Schools

International Student Program

Tuition and Fees 2023-2024

Application Fee: **\$325**

The application fee is payable with application and is non-refundable. This fee includes the issuance of the I-20 for student visa.

Assessment Fee: **\$175**

This fee is required for assessment in order to determine placement.

Curriculum Fee: **\$500**

Curriculum will remain the property of the school. A fine will be assessed for lost or damaged books.

Tuition:

Annual Rates:

Grades K – 8	\$11,000
Grades 6 – 8	\$11,500
Grades 9 –12	\$11,950

International students are required to pay the full year's tuition and fees to finalize enrollment.

International Student Fee: **\$2,000**

This fee is in lieu of the Scrip fees, parent volunteer time, and fundraising efforts that are required of students and their families during the school year. This fee covers expenses for field trips and yearbooks.

Also, this fee will cover additional costs for professional assistance in order to ensure academic success, language skills enhancement, and cultural integration up to \$500.00.

Additional Needs:

Fees (after the first \$500) for private tutoring or special assistance outside the regular classroom instruction will be charged to parents on an individual basis. Parents will be notified in advance of the need for these fees.

Transfers:

Students who transfer to Harbor Christian Schools after the school year has started will be charged on the basis of the number of months left in the school year. All other fees still apply.

All books must be returned and all current tuition and fees must be paid before the school will authorize withdrawal or release grades and transcripts.

All tuition and fees are non-refundable.

Harbor Christian Schools

Application for International Student Admission

2023-2024

Mission statement: While honoring each individual student as a unique learner, our mission is to encourage the highest standards of academic achievement, personal responsibility, and love for learning in a nurturing Christian environment.

Harbor Christian Schools does not discriminate on the basis of race, color, national or ethnic origin. We reserve the right to deny admission to any student based on current school standards.

Student Name: _____
Last First Middle

Foreign Address: _____
Address City Province/Territory Country Postal Code

Country of citizenship: _____ **Birth Country:** _____

Birth Date: _____ **Age:** _____ **Gender:** Male Female
(month/day/year)

Passport ID Number: _____ **Passport Expiration Date:** _____
(month/day/year)

Visa Expiration Date: _____ **Student Email Address:** _____
(month/day/year)

Race (opt): Black Asian/Pacific Islander American Indian/Native Alaskan Hispanic White (Not of Hispanic Origin)
Other _____

Grade applying for: _____ **School last attended:** _____

Church Affiliation: _____

Father's Name: _____

(Include complete address with street, city, country & zip) _____

Home Phone: _____

Cell/Pager #: _____

Employer: _____ Work Phone: _____

Mother's Name: _____

(Include complete address with street, city, country & zip) _____

Home Phone: _____

Cell/Pager #: _____

Employer: _____ Work Phone: _____

List the Name, age, and Gender of any Siblings: _____

US HOMESTAY PLANS

- I have home stay/ host family confirmed.
- I would like home stay/ host family information.

HOST FAMILY INFORMATION

Home Stay Address: _____

Street

City

Zip Code

Home Phone: () _____ E-mail Address: _____

Names and ages of children in home stay family: _____

Church Affiliation _____

Guardian's Name: _____

(Include US address with street, city & zip) _____ Home Phone: _____

Cell/Pager #: _____

Employer: _____ Work Phone: _____

Guardian's Name: _____

(Include US address with street, city & zip) _____ Home Phone: _____

Cell/Pager #: _____

Employer: _____ Work Phone: _____

List any other people living in household: _____

School information

Please list all previously attended schools, including home-school if applicable:

School Complete address & Zip Code Teacher(s) Dates Attended

Student Questionnaire

Why would you like to attend Harbor Christian Schools? _____

What are your special interests? _____

What are you good at doing? _____

What do you find challenging? _____

What would you like to be able to do and know by the end of the school year? _____

Parent Questionnaire

Why have you selected Harbor Christian Schools for your child? _____

Has this applicant received any assistance in the form of tutoring, gifted, talented, or special education programming? _____

If yes, please explain. _____

Does the applicant have any physical, mental, emotional, or learning problems that this school should be aware of? _____

If yes, please explain. _____

Please describe any special circumstances or needs that your child may have: _____

Please tell us your expectation for contact with the school during your child's enrollment at Harbor Christian Schools.

By signing and submitting this application, I hereby acknowledge the following:

- I will fully support the school's academic, behavioral, and other policies.
- I agree that the administration has the responsibility, in consultation with parents, students, and guardians to assign the appropriate curriculum and placement for my child.
- I will fully support my child's participation in chapel and Bible teaching.
- I agree to fulfill all financial obligations promptly, in accordance with the school's financial policy.
- I will recompense the school for any and all damages to school or private property caused by my child.
- I release the school from all liability, except negligence, while my child is under the school's care and responsibility.
- Harbor Christian Schools may terminate this enrollment at any time if my child's behavior is found to be unacceptable.
- I understand that any intentional withholding of pertinent information regarding this contract may result in the dismissal of my child.
- I agree to follow all SEVIS international student rules and regulations while enrolled at Harbor Christian Schools.
- I agree to maintain adequate medical insurance to cover our child's medical needs or emergencies while enrolled at Harbor Christian Schools. I will provide proof of insurance to Harbor Christian Schools.
- I understand that the required forms must be signed and the appropriate fees must be paid in full for this application to be valid.

Signature of father

date

Signature of mother

date

Signature of guardian

date

Signature of guardian

date

Signature of student

date

HARBOR CHRISTIAN SCHOOLS

Enrollment Contract for 2023-2024
International Students

Student's Name: _____ Class: _____

Please read the terms and conditions for enrollment in Harbor Christian Schools before signing below.

- ◆ The application and assessment fees are due at the time application is submitted. These fees are non-refundable.
- ◆ Tuition and fees are **paid in full** in advance and are non-refundable as stated in policy.
- ◆ Students may attend class once tuition and fees are paid in full.
- ◆ I agree to pay any additional fees for private tutoring or special assistance that may be needed outside of regular classroom instruction. I understand that I will be notified of these fees in advance.
- ◆ Parents/legal guardians must give a **30-days written notice** of intent to withdraw their student(s) to the administration of Harbor Christian Schools. As noted above, tuition and fees are non-refundable.
- ◆ Student records will not be released until all accounts are paid in full.
- ◆ I agree to provide proof of appropriate insurance coverage for our child's medical needs or emergencies while maintaining student status at Harbor Christian Schools
- ◆ If Harbor Christian Schools must file a collective action for unpaid tuition, fees or charges, the parent(s) or legal guardian(s) agree to accept full liability for all fees associated with the effort to collect on the debt.
- ◆ Harbor Christian Schools reserves the right to suspend or expel a student who fails to comply with school standards and/or rules.
- ◆ I agree to follow all SEVIS international student rules and regulations while enrolled at Harbor Christian Schools.

By signing this contract I (we) agree to promptly fulfill all financial and service obligations to Harbor Christian Schools. I (we) will abide by all of the financial policies of Harbor Christian Schools. I (we) understand and agree to all of the terms and conditions set forth above.

Signature of Mother

Printed Name of Mother

Date: _____

Signature of Guardian

Date: _____

Signature of Father

Printed Name of Father

Date: _____

Signature of Guardian

Date: _____

Harbor Christian Schools

PERMISSION FORM / EMERGENCY CONSENT FORM 2023-2024 SCHOOL YEAR

PERMISSION FOR TRANSPORTATION AND PARTICIPATION

I, _____ (print name), a parent or legal guardian of _____ (student's name), a student at Harbor Christian Schools has permission to leave campus for participation in field trips during the school year. I furthermore consent to Harbor Christian Schools transporting my child by private vehicle in conjunction with any Harbor Christian Schools class, program, or function (including transportation to and from public libraries and locations of field trips and special events). I understand that Harbor Christian Schools may have parents of other students provide such transportation and serve as supervisors of my child/children.

EMERGENCY INFORMATION

_____	_____	_____
Doctor's Name	Phone Number	Preferred Emergency Care Facility
_____	_____	_____
Health Insurance Company	Plan Name	
_____	_____	Group Number
(if a group policy)	Participant Account Number	
Allergies (medication or other) _____		
Asthma (medication) _____		
Date of last tetanus booster _____		
Other medically important information _____		

Medications currently being taken _____		

CONSENT FOR EMERGENCY HOSPITAL ADMISSION AND/OR PHYSICIAN'S CARE

Medical and Surgical Consent

I, the undersigned, hereby consent to all medical and surgical treatment by the attending physician and to the administration, for performance of all examinations, administering of medicine, treatments, anesthetics, operations, x-rays, or other procedures which may be deemed necessary during the stay at this medical facility for _____ (student's name).

Financial Agreement

I hereby agree to accept responsibility for any financial indebtedness incurred during the hospitalization. I agree to pay for all necessary services at the current rate and in case of collection, pay reasonable attorney's fees and collection expenses.

I have read the above consent form and understand and agree to its content.

Parent Signature: _____

Print Name: _____ Date: _____

*see reverse side

STUDENT INFORMATION

Name: _____ Sex: _____
Last First Middle

Home Phone: _____ Birth Date: _____

Address: _____
Street

City State Zip Code

CONTACT INFORMATION

Please provide the names, addresses and telephone numbers of five people who can be called in the event of an emergency or if student is injured or becomes ill at school. **List contacts in the order of priority, including yourself if you wish to be called.**

1. Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

Work Phone: _____

Relationship to student: _____

2. Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

Work Phone: _____

Relationship to student: _____

3. Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

Work Phone: _____

Relationship to student: _____

4. Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

Work Phone: _____

Relationship to student: _____

5. Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

Work Phone: _____

Relationship to student: _____



HARBOR CHRISTIAN SCHOOLS
Release of Liability Statement
2023-24

By my signature below I do hereby release Harbor Christian Schools from any liability resulting from the publication of my picture and/or information on school brochures, flyers, banners, web pages, and any other publication used for the purpose of promoting Harbor Christian Schools. Understanding these terms, I fully agree not to bring any form of litigation against Harbor Christian Schools for any unwanted event seemingly brought about by the publication of my information and/or picture.

Printed Full Name of Publicized Individual

Signature of Individual or Guardian

Date

Harbor Christian Schools will not publicize the above signer's information to any source not relating to the above mentioned intentions. Harbor Christian Schools will not intentionally present the above signer's information and/or picture in a manner that could be construed as inappropriate.

Administrator/Board President

Date

Please check the information below you are willing to have included in the school directory, which is distributed only to students and staff.

____ Name

____ E-mail

____ Telephone

____ Address

Initial