

# *Harbor Christian Schools*



*[www.harborchristianschools.org](http://www.harborchristianschools.org)*

## *Enrollment Package 2023-2024*

**Location:**

**6509 38th Ave. NW  
Gig Harbor, WA 98335  
Office: (253) 857-6242**

**Mailing Address:**

**P.O. Box 2135  
Gig Harbor, WA 98335  
[harborchs@gmail.com](mailto:harborchs@gmail.com)**

# HARBOR CHRISTIAN SCHOOLS

## INSTRUCTIONS FOR NEW APPLICANTS

We welcome you to Harbor Christian Schools. To help us process your application and reserve space in class, please complete the following the steps.

**Step 1.** Submit the completed forms:

- ◆ Application for Admission
- ◆ Enrollment Contract
- ◆ Permission Form/Emergency Consent Form
- ◆ Release of Liability Statement
- ◆ WA Certificate of Immunization  
(Washington State law requires this information to be on file.)

**Step 2.** Contact your child's previous school and arrange for the following:

- ◆ Your child's previous school records sent to us.
- ◆ Your child's present/former teacher to complete and mail us the Teacher Referral Letter

**Step 3.** Arrange for an admissions interview and student testing.

**Step 4.** Submit the necessary fees:

- ◆ Application Fee
- ◆ Registration Fee (due August 1<sup>st</sup>)
- ◆ Curriculum Fee (due August 1<sup>st</sup>)
- ◆ 1<sup>st</sup> month's tuition (due August 1<sup>st</sup>)

Please contact Harbor Christian Schools at 253-857-6242 if you have questions.

# Harbor Christian Schools

## Tuition and Fees 2023-2024

**Application Fee: \$45.00 - New students only**

This fee is non-refundable and covers the cost of testing and assessment.

**Registration Fee: \$200.00**

This fee is non-refundable and is due annually at time of registration.

**Curriculum Fee:**

This fee is due by August 1<sup>st</sup> annually, and is refundable through August 15<sup>th</sup>. The annual curriculum fee pays for books, resources and certain supplies.

**Grades 1 – 12 \$350.00**

**Tuition:**

Tuition is paid on a *ten-month schedule* August through May.

<b>Grades 1 – 5</b>	<b>\$7,350.00</b>	<b>\$735.00 month</b>
<b>Grades 6 -- 8</b>	<b>\$7,650.00</b>	<b>\$765.00 month</b>
<b>Grades 9 – 12</b>	<b>\$8,250.00</b>	<b>\$825.00 month</b>

**TUITION DISCOUNTS AVAILABLE**

**Early Payment Program: HCS rewards families who pay the annual tuition in full early.**

**5% tuition reduction** if paid in full by *May 31st*

**3% tuition reduction** if paid in full by *July 1<sup>st</sup>*

**Family Plan: HCS provides a discount when a family enrolls multiple students. (Full tuition is applied to the oldest student, discount applied to the next oldest.)**

**10% tuition reduction** for the *second student*

**20% tuition reduction** for the *third student*

**30% tuition reduction** for *all others*

**Pastor's Discount: HCS provides a 50% discount on tuition to full-time pastors and ministers.**

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Tuition and fees cover approximately 40-50% of the schools operating costs. The remaining financial resources are raised through donations and fundraising events (i.e., annual fall fund drive, service hours, Scrip, auction, Fall Fun Run, Holiday Bazaar and Christmas Program, community breakfast, bake sales, and other class activities/fundraisers).

**Service Hours:**

HCS requires each family to donate **30 hours of service** (*20 hours for ½ day Pre-K*) to the school each year (10 of which is to be dedicated to the fundraiser/auction activities).

**Note Regarding Service Hours:** Families may choose “an OPT OUT pre-payment” at the beginning of the year at \$450.00 or \$15 per hour. Service hours are to be completed by June 10<sup>th</sup>. Families not completing their service hours are billed in May accordingly.

**Annual Fund Drive/Additional Fees/Transfers:**

HCS has established the 2023-24 Annual Fund Drive goal at \$30,000 and requests 100% participation.

*Other additional fees may be required for field trips, labs, PE, special classes or projects.*

Families transferring student(s) to HCS after the school year has begun will be prorated on Scrip, service hours, etc. based on the months/days left in the school year.

# Harbor Christian Schools

## Application for Admission

2023-2024

**Mission statement: While honoring each individual student as a unique learner, our mission is to encourage the highest standards of academic achievement, personal responsibility, and love for learning in a nurturing Christian environment.**

Harbor Christian Schools does not discriminate on the basis of race, color, national or ethnic origin. We reserve the right to deny admission to any student based on current school standards.

**Student Name:** \_\_\_\_\_ Sex: M F  
Last First Middle

**Home Address:** \_\_\_\_\_  
Street City Zip Code

**Home Phone:** (\_\_\_\_) \_\_\_\_\_ **E-mail Address:** \_\_\_\_\_

**Birth Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Birthplace:** \_\_\_\_\_ **SSN:** \_\_\_\_-\_\_\_\_-\_\_\_\_  
Month Day Year

Race (opt): Black Asian/Pacific Islander American Indian/Native Alaskan Hispanic White (Not of Hispanic Origin)

Grade applying for: \_\_\_\_\_ School last attended: \_\_\_\_\_

Names and ages of other family members applying/reapplying: \_\_\_\_\_

Names and ages of other children in your family: \_\_\_\_\_

Student Resides With: (circle all that apply) Both Parents Mother Father Stepmother Stepfather Guardian

**Father/Stepfather/Guardian's Name:** (circle one) \_\_\_\_\_

(Include complete address with street, city & zip) \_\_\_\_\_ Home Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Cell/Pager #: \_\_\_\_\_

Work Phone: \_\_\_\_\_

**Mother/Stepmother/Guardian's Name:** (circle one) \_\_\_\_\_

(Include complete address with street, city & zip) \_\_\_\_\_ Home Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Cell/Pager #: \_\_\_\_\_

Work Phone: \_\_\_\_\_

**Father/Stepfather/Guardian's Name:** (circle one) \_\_\_\_\_

(Include complete address with street, city & zip) \_\_\_\_\_ Home Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Cell/Pager #: \_\_\_\_\_

Work Phone: \_\_\_\_\_

**Mother/Stepmother/Guardian's Name:** (circle one) \_\_\_\_\_

(Include complete address with street, city & zip) \_\_\_\_\_ Home Phone: \_\_\_\_\_

Employer: \_\_\_\_\_ Cell/Pager #: \_\_\_\_\_

Work Phone: \_\_\_\_\_

## School information

Please list all previously attended schools, including home-school if applicable:

<u>School</u>	<u>Complete address &amp; Zip Code</u>	<u>Teacher(s)</u>	<u>Dates Attended</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## Student Questionnaire

Why would you like to attend Harbor Christian Schools? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your special interests? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are you good at doing? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you find challenging? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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## Parent Questionnaire

Why have you selected Harbor Christian Schools for your child? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Has this applicant received any assistance in the form of tutoring, gifted, talented, or special education programming?

If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the applicant have any physical, mental, emotional, or learning problems that this school should be aware of?

If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe any special circumstances or needs that your child may have: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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By signing and submitting this application, I hereby acknowledge the following:

- I will fully support the school's academic, behavioral, and other policies.
- I agree that the administration has the responsibility, in consultation with parents and students, to assign the appropriate curriculum for my child.
- I will fully support my child's participation in chapel and Bible teaching.
- I agree to fulfill all financial obligations promptly, in accordance with the school's financial policy.
- I will recompense the school for any and all damages to school or private property caused by my child.
- I release the school from all liability, except negligence, while my child is under the school's care and responsibility.
- Harbor Christian Schools may terminate this enrollment at anytime if my child's behavior is found to be unacceptable.
- I understand that any intentional withholding of pertinent information regarding this contract may result in the dismissal of my child.
- I understand that the required forms must be signed and the appropriate fees must be paid in full for this application to be valid.

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Signature of father/legal guardian

Date

Signature of mother/legal guardian

Date

Signature of student

Date



## HARBOR CHRISTIAN SCHOOLS

### Release of Liability Statement

By my signature below I do hereby release Harbor Christian Schools from any liability resulting from the publication of my picture and/or information on school brochures, flyers, banners, web pages, and any other publication used for the purpose of promoting Harbor Christian Schools. Understanding these terms, I fully agree not to bring any form of litigation against Harbor Christian Schools for any unwanted event seemingly brought about by the publication of my information and/or picture.

\_\_\_\_\_  
Printed Full Name of Publicized Individual

\_\_\_\_\_  
Signature of Individual or Guardian

\_\_\_\_\_  
Date

Harbor Christian Schools will not publicize the above signer's information to any source not relating to the above mentioned intentions. Harbor Christian Schools will not intentionally present the above signer's information and/or picture in a manner that could be construed as inappropriate.

\_\_\_\_\_  
Administrator/Board President

\_\_\_\_\_  
Date

Please check the information below you are willing to have included in the school directory, which is distributed only to students and staff.

\_\_\_\_ Name

\_\_\_\_ E-mail

\_\_\_\_ Telephone

\_\_\_\_ Address

Initial \_\_\_\_\_



**HARBOR CHRISTIAN SCHOOLS**  
**Enrollment Contract for 2023-2024**  
**Full-time Students**

Student's Name: \_\_\_\_\_ Class: \_\_\_\_\_

*Please read the terms and conditions for enrollment in Harbor Christian Schools before signing below.*

- ◆ Tuition is paid on a ten month schedule August through May. There is a late charge of \$35.00 each month for payments more than ten days late.
- ◆ The registration fee is due at the time of registration. This fee is non-refundable.
- ◆ The curriculum fee is non-refundable after August 15th.
- ◆ Students may attend class once registration and curriculum fees are paid in full.
- ◆ Parents/legal guardians are responsible for tuition payments anytime their child(ren) is/are enrolled at Harbor Christian Schools. Tuition refunds or credits will not be given for absences.
- ◆ If an account is delinquent more than 60 days, the student(s) will not be admitted to class until the account is current, unless special prior arrangements are made with the administrator.

Parents/legal guardians must give a **30-days written notice** of intent to withdraw their student(s) to the administration of Harbor Christian Schools. If a student is withdrawn without 30 days written notice, the parents will be responsible for paying an extra month's tuition.

- ◆ Student records will not be released until all accounts are paid in full.
- ◆ If Harbor Christian Schools must file a collective action for unpaid tuition, fees or charges, the parent(s) or legal guardian(s) agree to accept full liability for all fees associated with the effort to collect on the debt.
- ◆ Harbor Christian Schools reserves the right to suspend or expel a student who fails to comply with school standards and/or rules.
- ◆ I agree to donate 30 service hours or pay \$450.00 to cover the cost of service hours (\$15 per hour) during the school year, as described on the tuition and fee sheet (10 of which is to be dedicated to the fundraiser/auction activities).
- ◆ I understand that a bill for volunteer services not performed by the end of the school year will be sent in June. Furthermore, I agree to purchase a minimum of \$1,200.00 SCRIP or pay \$120.00.

By signing this contract I (we) agree to promptly fulfill all financial and service obligations to Harbor Christian Schools. I (we) will abide by all of the financial policies of Harbor Christian Schools. I (we) understand and agree to all of the terms and conditions set forth above.

\_\_\_\_\_  
Signature of Mother or Legal Guardian

\_\_\_\_\_  
Signature of Father or Legal Guardian

\_\_\_\_\_  
Printed Name of Mother or Legal Guardian

\_\_\_\_\_  
Printed Name of Father or Legal Guardian

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Harbor Christian Schools**  
**PERMISSION FORM / EMERGENCY CONSENT FORM**  
**2023-2024 SCHOOL YEAR**

**PERMISSION FOR  
TRANSPORTATION AND PARTICIPATION**

I, \_\_\_\_\_ (print name), a parent or legal guardian of \_\_\_\_\_ (student's name), a student at Harbor Christian Schools has permission to leave campus for participation in field trips during the school year. I furthermore consent to Harbor Christian Schools transporting my child by private vehicle in conjunction with any Harbor Christian Schools class, program, or function (including transportation to and from public libraries and locations of field trips and special events). I understand that Harbor Christian Schools may have parents of other students provide such transportation and serve as supervisors of my child/children.

**EMERGENCY INFORMATION**

Doctor's Name	Phone Number	Preferred Emergency Care Facility
Health Insurance Company	Plan Name	
Group Number (if a group policy)	Participant Account Number	
Allergies (medication or other) _____		
Asthma (medication) _____		
Date of last tetanus booster _____		
Other medically important information _____		
_____		
Medications currently being taken _____		

**CONSENT FOR EMERGENCY  
HOSPITAL ADMISSION AND/OR PHYSICIAN'S CARE**

**Medical and Surgical Consent**

I, the undersigned, hereby consent to all medical and surgical treatment by the attending physician and to the administration, for performance of all examinations, administering of medicine, treatments, anesthetics, operations, x-rays, or other procedures which may be deemed necessary during the stay at this medical facility for \_\_\_\_\_ (student's name).

**Financial Agreement**

I hereby agree to accept responsibility for any financial indebtedness incurred during the hospitalization. I agree to pay for all necessary services at the current rate and in case of collection, pay reasonable attorney's fees and collection expenses.

I have read the above consent form and understand and agree to its content.

**Parent Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*see reverse side

## STUDENT INFORMATION

Name: \_\_\_\_\_ Sex: \_\_\_\_\_  
Last First Middle

Home Phone: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip Code

## CONTACT INFORMATION

Please provide the names, addresses and telephone numbers of five people who can be called in the event of an emergency or if student is injured or becomes ill at school. **List in the order of priority including yourself if you wish to be called.**

1. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Work Phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

2. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Work Phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

3. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Work Phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

4. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Work Phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

5. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Work Phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

***Harbor Christian Schools***  
***Statement of Faith and Philosophy***

The vision and mission of Harbor Christian Schools is rooted in the Christian world-view and way of life as revealed in creation and the Bible. We believe in one true God, manifested by the Father, revealed in His Son, Jesus Christ, and made real in our hearts and lives by the Holy Spirit.

We believe that honoring scriptural principles is central to our life purpose, therefore we aim to educate by integrating Christian principles with understanding of the natural world, human history, culture, and the arts.

We do not intend to replace the church or family in educating and shaping youth. We view our role as assisting them by providing a quality education and encouraging godly character formation. We aim to do this first by embracing Christ's call to love and serve Him and we believe this becomes evident in the world by our love and service to others.

We believe each student possesses unique gifts, strengths, talents and learning styles and as educators we seek to identify, affirm, strengthen and utilize these. We believe in modeling respect and maintaining a student's dignity as we provide a learning environment in which leadership skills, self-discipline, and interpersonal skills are developed.

We purpose to respectfully challenge our students to enhance problem-solving skills and reach their academic, social, and spiritual potential. In summary, our program seeks to integrate academics with opportunities for character development through Christian teaching as well as role modeling of Christian values and morals by staff.